

**TOWN OF OSCEOLA  
BOARD OF SUPERVISORS  
SPECIAL TOWN BOARD MEETING  
AUGUST 26, 2021**

**MINUTES**

The Board of Supervisors of the Town of Osceola met for a Special Town Board Meeting on Thursday, August 26, 2021, at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER**

Town Board Chair Dale Lindh called the meeting to order at 6:00 p.m.

**VERIFICATION OF MEETING POSTING**

Notice of the Special Meeting was posted Wednesday, August 25, 2021, at the Town Hall, the Dresser Post Office, First National Community Bank and the town website.

**PLEDGE OF ALLEGIANCE**

Chair Lindh led the group in the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Dale Lindh, Jon Cronick, Neil Gustafson, and Denise Skjerven.

**ABSENT:** Jo Everson.

**ALSO PRESENT:** Jim and Donna Berg.

**APPROVAL OF AGENDA**

MOTION BY GUSTAFSON/CRONICK TO APPROVE THE AGENDA. MOTION CARRIED.

**ANNOUNCEMENT OF CLOSED SESSION**

Chair Lindh announced that the Board would be moving into closed session as posted.

MOTION BY GUSTAFSON/LINDH TO MOVE INTO CLOSED SESSION PURSUANT TO STATE STATUTE §19.85(1)(B), TO DISCUSS POSSIBLE EMPLOYEE DISCIPLINE. LINDH-AYE; CRONICK-AYE; GUSTAFSON-AYE. MOTION CARRIED UNANIMOUSLY. The Board entered closed session at 6:02 p.m.

**PRESENT:** Dale Lindh, Jon Cronick, and Neil Gustafson. Also present were two employees.

**OPEN SESSION**

MOTION BY GUSTAFSON/CRONICK TO MOVE INTO OPEN SESSION. LINDH-AYE; CRONICK-AYE; GUSTAFSON-AYE. MOTION CARRIED UNANIMOUSLY. The Board entered open session at 7:28 p.m.

**PRESENT:** Dale Lindh, Jon Cronick, Neil Gustafson, and Denise Skjerven.

**ALSO PRESENT:** Jim and Donna Berg.

**DISCUSSION AND POSSIBLE ACTIONS REGARDING EMPLOYEE DISCIPLINE**

Chair Lindh stated that he would like to make sure all employees have been given a copy of the employee handbook. The Clerk will verify all employees have been given a copy of the Employee Handbook, and the Clerk will assure all employees sign off on having read such handbook.

Chair Lindh asked that we work to make sure Public Works' employees' paychecks are available on Thursday afternoons since our Public Works employees do not work on Fridays.

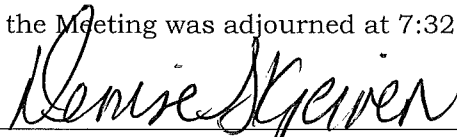
Chair Lindh asked that we create documentation so needed work access can continue when there is an employee absence.

Chair Lindh asked that we look at our Public Works' purchase guidelines: who has authority to purchase what, where, and from whom, and get the Public Works Supervisor's advice on all.


**ADJOURNMENT**

MOTION BY GUSTAFSON/CRONICK TO ADJOURN THE SPECIAL TOWN BOARD MEETING HELD THIS 26<sup>TH</sup> DAY OF AUGUST 2021. MOTION CARRIED.

Being no further business to come before the Board, the Meeting was adjourned at 7:32 p.m.

  
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Denise Skjerven, Interim Town Clerk

**TO BE APPROVED:** September 7, 2021

  
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Approval Date